

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
OF MEETING HELD May 1, 2008**

DRAFT *

A public meeting of the Arizona Geographic Information Council was convened at 10:00a.m. on May 1, 2008 at the Maricopa Association of Governments Saguaro Room, 2nd Floor, 302 N 1st Ave, Phoenix, Arizona.

Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Victor Gass, Arizona Department of Environmental Quality
Adam Iten, Arizona Department of Administration
Jana Hutchins, Arizona State University
Timothy Smothers, League of Arizona Cities and Towns
Gene Trobia, Arizona State Cartographer's Office
Tim Colman for Dave Minkel, NGS
Carol Warren, AZ Department of Education
Jami Garrison, Arizona Department of Transportation
Kevin Blake, Northern Arizona Geographic Information Forum
John Fan for Lisa Danko, Department of Commerce
Jane Huff, Department of Economic Security
Wesley Korteum, Department of Health
Boyd Larkin, Department of Revenue
Sue Smith for Dena Gambrel, Department of Water Resources
Julie Mikolajczyk, for Nicole Brown, Game and Fish
Lee Allison, AZGS
Gary Irish, ASLD
Jackson Johnson, BLM
Keith Larson, Natural Resources
Manny Rosas, PAG
Brian Brady, Yuma Regional GIS
Sharon Nicholson, DPS
Candace Bogart, USDA Forest Service
Rudy Stricklan, APLS
Rita Walton, MAG

The following members called into the meeting:

Tom Sturm, US Geological Survey
Tom Tyndall, State Parks

Absent were:

Howard Ward, Terra Systems
Craig Wissler, UofA
Chris English, BIA
Rodney Hampton, AZ Association of Counties

The following matters were discussed, considered, and decided at the meeting:

- I. Call to Order. The Council was called to order at 10:05a.m. by Tim Smothers, AGIC President. A count of Board Members established that a quorum was present (see list of Board members and designees in attendance).

Introductions were made by Board members around the table.

Tim Smothers passed out sign up sheets for those who would like to get emails/info about future board meetings. Tim Smothers also said he had forms available for those who wish to sign up for Board membership.

- II. Budget Update (10:10 a.m.). Cheryl Blockey presented the budget on behalf of Gary Irish. Cheryl Blockey gave an update of the budget. Handouts were reviewed and details were contained in budget handout. She mentioned that revenues had been transferred from the conference to main AGIC account. She also reviewed amounts that are already committed from previous board actions. These amounted to \$20,000 out of the \$55,000 amount. Gary Irish submitted a note that the last minutes should reflect that the AGIC Conference budget should be 38,393.95 (rather than \$38,292 as was stated at the last Board meeting).

Motion: Jami Garrison made a motion to approve, Brian Brady seconded, approved with no nays or abstentions.

- III. Approval of Minutes (10:15 a.m.). No issues other than Gary Irish's request for the AGIC Conference Budget show a balance of \$38,393.95 to be reflected in the minutes.

Motion: Tim Smothers made a motion to approve, Jami Garrison seconded, approved with no nays or abstentions.

- IV. Committee Reports: Kevin Blake requested committee chairs report on their committees.

- A. *Administration and Legal Committee:*
10:20 a.m. Report by Tim Smothers on activities of the committee.

1. **Status of 2008 Objectives:**

Objective 1: reorganized and now combines Executive Order review, Strategic Plan development and Bylaws review into a single objective with subtasks related to:

- a. Developing a white paper to discuss issues related to moving AGIC from an Executive Order initiated council to a Legislative Council.
- b. Developing recommendations regarding criteria for access and use of the AZ Geospatial Clearinghouse.
- c. Ongoing review and revision of bylaws as needed.

Objective 2: AGIC Work Plan Development remains the same with ongoing activities.

Objective 3: Representation on APLS (Arizona Professional Land Surveyors) Geospatial Committee, also remains intact from the earlier version of the document. The committee has been inactive for several months awaiting confirmation of a new chair. Tim mentioned a letter from Mike Fondran of APLS regarding a BTR (Board of Technical Registration) rules committee report on the geospatial data/registrant issue. Rudy Stricklan mentioned that there is a summary on the BTR website.

Objective 4, CAP (Community Action & Pride) Grant Application, is tabled with no current activity.

2. **New 2008 budget requests:** Tim Smothers reported that there are no budget requests specific to the committee. He then reviewed the two existing budget items that were requested through the committee for AGIC as a whole and not just committee activities:

Fund NSGIC Council Membership - \$3,000

Fund attendance, by the President and President-Elect, to the NSGIC 2008 (National States Geographic Information Council) Annual Conference.

Tim Smothers then asked if there were any other non-committee related budget requests. None were mentioned.

Rudy Stricklan mentioned that APLS will provide one complimentary membership in the APLS Geospatial Organization to AGIC.

3. **Volunteered Geographic Information (VGI)**

Tim Smothers talked about VGI. Gene Trobia gave a report of the MSC (Mapping Science Committee) activity on this topic. How is data verified, dealt with and used by government. It is anticipated that there will be an increase of contributed information by the public. A discussion covered several aspects of this type of activity. E-911 and info from the public to DEQ (Department of Environmental Quality) were brought up. Adam Iten said there can be extra eyes on the data to help improve the data. Forest Service deals with this all the time where the public sends in data about trails and roads. This can be costly to retrofit data due to lack of required data, but it is done.

Tim Smothers noted that this was on the agenda for the previous meeting and thinks there is a need to address the issue of appropriate use, representation, and handling of volunteer data. Gene Trobia, Victor Gass, Rudy Stricklan, Candace Bogart, and Adam Iten then talked about how the National Academies Mapping Sciences Committee, APLS, and various agencies are facing this issue and trying to deal with it.

Motion: Tim Smothers motioned that A&L will take on a role to work on the issue. Rudy Stricklan seconded. Motion approved with no nays or abstentions.

Tim Smothers requested comments from the board on the priorities and the VGI be directed to him.

4. Gene Trobia made a motion for A&L to work on the white paper related to Objective 1, A, regarding a legislative versus executive council. Jami Garrison seconded. Approved with no nays or abstentions.

B. Data Committee

10:40 a.m. Report by Gene Trobia on the activities of the committee.

1. Gene Trobia made a presentation on the status of the committees 2008 objectives. He started by noting that the presentation slide will be corrected to reflect the change in the date for the last committee meeting to 9-24-2008.
2. Objective One: AZ NAIP (National Agriculture Imagery Program) Project. Gene Trobia said the project is in data distribution and dissemination phase. Data is being distributed to partners via portable hard-drive. Loading of the data onto the ASU server for broad dissemination is underway. Jana Hutchins mentioned that this should be completed in about a week and notification will be sent out through AGIC-L when it is complete. Gene Trobia mentioned that the committee might need some funding to help out with expenses related to this but thought that was only a slight possibility at this point.

Objective Two: Statewide street centerline data set was reported on by Adam Iten. This is moving forward county by county with work currently going on in Yavapai, Mohave, Cochise, and Yuma counties. This is going to be a two year or so project that is designed to build up the data and ensure that it is maintained.

Objective Three: Merging the Technology and Data Resources Committees. Gene Trobia mentions that this has been completed.

Objective Four: Conducting a Survey, is focusing on the population of the NSGIC GIS Inventory, powered by RAMONA. USGS grant funding is slated to be used for an intern to help with the effort. The SCO has an agreement with ASU for support. Plan to initially expand the inventory to include more State data, and then move on to getting more local government information into it.

Objective Five: GNSS (Global Navigation Satellite System). Gene Trobia mentioned the mini-grant program, the base station program, and the desire to network of base stations.

Objective Six: AZ 3D/Geospatial Clearinghouse. Gene Trobia said that funding for this will hopefully come through a Homeland Security grant. AZ 3D is an Arizona response to the Google-based virtual Alabama system and will allow non-GIS users to quickly view GIS data. The first task is to build the viewer tool, and then the focus will turn to developing the clearinghouse. Gene Trobia said s there was \$10K allocated to the committee by AGIC to assist in this activity, but he would try not to use it is possible. Glen Buettner asked whether this was a SCO activity or a Data committee activity. Gene Trobia responded that it was a Data Committee objective that was managed by the SCO.

- a. Governor's Smart Growth Interagency Committee. Laura Burnette State Parks, gave a briefing on the Governor's Smart Growth Interagency Committee (SGIC). She gave a brief overview and told the board that the committee is looking at the issue of GIS and what connections there might be between AGIC and SGIC. There may be a potential for partnerships. Gene Trobia will be attending a meeting with the SGIC exploring GIS subcommittee next week. They will explore options, opportunities and possible partnerships. Victor Gass said he has been contacted for DEQ to participate. He believes there is an overlap with what the Data Committee is doing and what SGIC is doing. Rudy Stricklan suggested that the paper that Dave Minkel authored on Geospatial Standards might be useful. Jana Hutchins mentioned ASU's involvement in this type of activity and their interest in participating. Gene Trobia will attend the meeting and report back to AGIC. Glen Buettner said there may be a need to identify an AGIC liaison to SGIC.

C. Conference Committee

11:00 a.m. Report by Jami Garrison on the activities of the committee.

1. Jami Garrison gave a report on the Conference for Shea Lamar. She gave an update of the conference budget, requested suggestions for keynote speakers, and said everything was on schedule. She said the plan would like to move the conference to southern Arizona in 2009. That would make the conference costs go up to about \$60,000, from \$48,000 (2008). The \$48K is based on expenses for the facility. She asked if agencies are having trouble with in-state travel. This may affect the budget for this year's budget. Sharon said that DPS (Department of Public Safety) can travel with 6 months notice. Tim Smothers said its easier to travel in state than out of state. City of Phoenix mentioned it should be able to attend. Adam Iten said from what he is hearing, out of state travel has been curtailed and the conference may be attended more this year. Feds should be able

to attend but it's early in their fiscal year and approvals may be problematic. Candace Bogart is encouraging people to go the conference. Seth Franzman asked how many board members will have trouble. Gene Trobia said that it is too early to know and will depend on the condition of the budget.

D. Outreach Committee

11:20 a.m. Report by Glen Buettner and Adam Iten on the activities of the committee.

The status of 2008 objectives was presented by Glen and Adam. I had to step out for a couple of minutes and missed their presentation on objectives 1 and 2. Sorry. I cannot seem to find anything in my notes on this, sorry.

Glen gave an update of the 08 activities.

Objective 1: General Information

- a. Several updates have been made to the AGIC Website and Tim Colman is actively maintaining calendar and regional user group information.
- b. There are copies of the newsletter available and the quarterly publication schedule is being maintained.
- c. We are looking for feedback on the AGIC Brochure to finalize it.

Objective 2: Education Outreach

- a. The Careerfest is coming up again in October.
- b. The MEC occurred successfully. 8 scholarships were awarded for teacher participation.
- c. The first teacher GPS workshop was held on April 5, a second workshop is scheduled for May 3rd, and an advance workshop is scheduled for June 3rd.

Objective 3: Professional Outreach

- a. IMS User Group – Glen Buettner mentioned that the fall meeting may be cancelled because of a conflict with the conference.
- b. Rural User Group Participation – Adam Iten mentioned work with a NW group and the need for a presenter at a meeting in Quartzite to talk about the Portal and Height Modernization.
- c. Workshops - Glen Buettner and Adam Iten thanked Lucas Murray for helping out at a rural user group and asked to additional volunteers to help with making presentations at workshops.

Objective 4: Executive Outreach. Glen Buettner reported that activities this year are pending. The committee is looking for opportunities and suggestions. Tim Smothers said that he will

check into having a presentation again at the League of Cities conference in August.

Glen Buettner then asked about budget issues related to calendar versus state fiscal years. Can money be carried over? Gene Trobia responded that AGIC funds are in a non-lapsing account and can be carried over. The AGIC budget is dealt with by calendar year in alignment with the Council.

Candace Bogart asked where teachers can be directed regarding educational resources. Carol Warren said that information is available through the Outreach Committee brochure.

Carol Warren then said that GPS units are needed for the K-12 Teacher GIS/GPS event. Sharon Nicholson mentioned that DPS may be able to loan up to 20 units for this purpose.

- V. Presentation by Guest Speaker: Cancelled because Walter Domann had an emergency and could not attend.

- VI. Comments, Requests, and Items for Future Agendas and Meeting Dates (11:50 a.m.).

Victor Gass said that he would like to see the issue of volunteer data added to the August meeting agenda. Seth Franzman asked if the issue related to funding Steve Whitney's conference expenses could be resolved at this meeting. Tim Smothers mentioned that the President has the discretion to approve up to \$5000, but thought it would be better to handle this with a vote by the Board.

Motion: Gene made a motion to allow the Conference Committee to approve the conference committee to approve expenses for a board member to attend the conference to set up the computer lab if there is a funding issue. The issue is the benefit to the conference not the individual. Seconded by Brian Brady. The motion passed unanimously with no abstentions.

- VII. Call to the Public (11:55 a.m.).

Lee Allison made two announcements: The AZ Geological Survey is opening a new bookstore and outreach center on the first floor of the Phelps Dodge Building in downtown Phoenix. The Survey is also releasing the first editions of earth fissure maps along with an on-line mapping application. Gene Trobia brought up the work by Tim Colman and ASU in helping to make this possible.

Sharon Nicholson mentioned a need for detailed topographical maps for emergency response that resulted in a discussion about available resources. Jack Johnson, Candace Bogart, Glen Buettner, and others contributed to the discussion. They mentioned that there is data available to help out Sharon Nicholson.

Seth Franzman made a statement of the diligence of the Conference Committee to deal with 2008 and 2009 conference. He specifically recommended the actions of Shea Lamar in leading the committee's activities.

Gene Trobia brought to the Board's attention that Tim Smothers received the APLS 2008 Geospatial Professional of the Year Award.

VIII. Next Meeting Time and Date (11:58 a.m.).

Tim Smothers mentioned that the next meeting is scheduled to be held on August 7, 2008 but the meeting should be moved to August 14, 2008 to avoid a conflict with the annual ESRI conference. Location of the next meeting was discussed. Rita Walton said that the MAG conference room could be available again. She will check but we may need a back up because the room is used frequently and priority is given to certain types of meetings that could preempt AGIC. There is another meeting room at MAG that could work as a back up.

IX. Adjournment. Tim Smothers motioned for adjournment, Sharon Nicholson seconded, hearing no objections, adjourned the meeting at 12:00 pm.

Attachments: AGIC Budget Summary
AGIC February 7, 2008 Minutes
AdminLegal2007_2008WrapUpandProjectedTasks.ppt